STRATEGIC PROJECT CHARTER:

SCOPE:

OBJECTIVES	BACKGROUND

DELIVERABLES	

ASSUMPTIONS/BUDGET/CONSTRAINTS	

TEAM:

SPONSORS AND OWNER	
PROJECT SPONSOR	
PROJECT MANAGER	
PROJECT NUMBER	
APPROVAL DATE	

WHO	ROLE	NOTES

DELIVERY:

APPROACH AND TIMESCALES			
WHAT	WHO	WHEN	STATUS

REVIEWS:

REVIEW FREQUENCY	
WEEKLY	
FORTHNIGHTLY	
MONTHLY	
QUARTERLY	

DATE	HEADLINE

REVISION HISTORY

DATE	WHO	EVENT